

Unique Occasions

AT LOVERSALL FARM



CIVIL CEREMONY FACT SHEET

Price: £500.00*

Unique Occasions at Loversall Limited is proud to hold a license for couples to legally get married in the Barn only. To proceed with a Civil Ceremony a description of important information and instructions has been listed below which is also the official stance from the Doncaster local registrar office;

Couples need to coincide booking with Unique Occasions at Loversall Limited and the Doncaster local registrar office to ensure that they have availability on the preferred date. Doncaster Registrar telephone number is 01302 735222 or email registrars@doncaster.gov.uk.

The above fee of £500* to Unique Occasions at Loversall Limited is in addition to the fees payable to the Register Office, however the service is included in the price of any Wedding Barn & Courtyard Marquee package. Please note additional notes when considering the above price.

The Doncaster Register Office undertake marriages at 1pm, 3pm and 5pm on a Saturday and only have 4 slots per hour. A couple can book this as far in advance as they wish with the Doncaster Register Office. The provisional booking fee for the Register Office is £25.

Once the couple are within 12 months of their ceremony date, they have to go through a legal process called 'Notice of Intention to Marry' at their local Register Office (dependant on where they live). This is a process to prove their nationality, residency in the district where they 'Give Notice' and that they are legally free to marry. Further information regarding this can be found at <https://www.doncaster.gov.uk/services/births-marriages-deaths-nationality/registering-a-marriage>. The fee for this is £35 each. The final ceremony fee for the Registrar is due 4-6 weeks before the date.

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Additional Notes which you will need to be aware of:

- If not paying acquiring our wedding package the maximum number of guests for the above fee is 20 people.
- When booking a wedding package the maximum number increases to 90 guests and is included within the package price.
- Two Registrars will be present on the day, one to perform the ceremony and the second to register the marriage.
- Two witnesses are required.
- Unique Occasions at Loversall Limited will provide the appropriate table for you to be seated at with your witnesses to sign the register.
- Unique Occasions at Loversall Limited will provide all chairs, however if you wish these chairs to be dressed this will have to be sourced separately as with any other decoration and floral arrangements.
- Drinks cannot be served ahead of the ceremony and the bar will be screened off.
- The Registrars will meet with the Groom/party 30 minutes prior to the ceremony in private to check both parties information (which they need to have with them!) and prepare them for the ceremony.
- Guests will be allowed into the room 10-15 minutes prior - guests are not allowed into the room any earlier than needed if the Bride is running late.
- Music can be played before and after which the team and Unique Occasions at Loversall Limited will operate on your behalf, therefore music must be provided on a USB stick prior to the date. Alternatively a singer or acoustic duo can be present to provide the music which the happy couple will have to arrange and pay for separately.
- Only three tracks are required; one when the Bride enters, one when signing the register and one for when the couple exits.
- Unique Occasions at Loversall Limited come under Doncaster MBC Registrar Office.
- *Service included within Wedding Barn package and only comes applicable for a ceremony only event.
- Outdoor wedding ceremony can take place in one place only which is across from the barn.